

## MINUTES

Parks Improvement Committee Meeting  
September 28, 2018, 3:00 pm  
West Conference Room

### Attendees

Committee Members: Councilmen Frank Muccini, Kate Paterson, Diane Telehany and Mayor Bill Boland  
City Council and Staff: City Manager Mark Ryckman, Parks and Rec Director Alex Hamilton, Planning and Economic Development Director Jennifer Miller  
Member of the Public: Daniel Ragland

The meeting was called to order at 3:01 pm.

### New Business

Five Parks Strategy proposals were submitted to the City by the September 19, 2018 deadline. As the discussion began about the proposals, City Manager Ryckman cautioned against revealing any details about specific proposals in an open meeting that might impair his ability to negotiate with these firms once the winning firm is chosen. Mayor Boland evoked the Open Meetings Law Section 105(f), which states:

#### **PUBLIC OFFICERS LAW, ARTICLE 7**

##### OPEN MEETINGS LAW

##### **§105. Conduct of executive sessions.**

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:
  - a. matters which will imperil the public safety if disclosed;
  - b. any matter which may disclose the identity of a law enforcement agent or informer;
  - c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
  - d. discussions regarding proposed, pending or current litigation;
  - e. collective negotiations pursuant to article fourteen of the civil service law;
  - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
  - g. the preparation, grading or administration of examinations; and
  - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.

After further discussion, Mayor Boland made a motion to go into Executive Session to discuss the proposals in detail, seconded by Councilman Telehany. The vote was:

Boland	Yes	
Muccini	No	
Paterson	Yes	
Telehany	Yes	Motion Passed

The Committee went in to Executive Session to discuss the five submitted proposals in order to rank them and determine which firms, if any, to invite to give a presentation.

At 4:45 pm, the Committee came out of Executive Session, having chosen three firms to invite to present to the Committee. The three firms are:

Barton & Loguidice (Rochester, NY)  
EDR, in association with Hunt Engineering (Syracuse, NY)  
Saratoga Associates (Saratoga Springs, NY)

The two rejected proposals were from GreenPlay LLC (Louisville, CO), and Maxian + Horst (Syracuse, NY).

It was the consensus of the committee that the presentations will be public and the following debriefing of the presentations will be in executive session.

A motion to adjourn was made by Mayor Boland, seconded by Councilman Telehany, and was unanimous - meeting adjourned at 4:46 pm.

Respectfully submitted,

Councilman Kate Paterson  
Chairman