

## **Minutes**

Parks Improvement Committee  
February 22, 2019, 1:00 pm  
City Hall, West End Conference Room

### **Attendance**

Committee Members: Councilmen Frank Muccini, Kate Paterson, Diane Telehany and Mayor Bill Boland  
City Council and Staff: Parks and Recreation Director Alex Hamilton, Planning and Economic Development Director Jennifer Miller, City Manager Mark Ryckman  
Members of the Public: Councilman Marshall Hyde, Christian DeLamielleure, Daniel Ragland

The meeting was called to order at 1:03 pm, with all Committee members present.

### **New Business**

Barton and Loguidice have updated the Parks Demand Survey, and copies were distributed to committee members and staff for review. Chairman Paterson requested that everyone review the new survey and have final comments/questions ready on or before the next Committee meeting on March 18<sup>th</sup>.

City Manager Mark Ryckman shared information about the cost of printing cards to advertise the survey. Information on the cards will include the website link, an explanation of the survey, and the deadline date. All agreed that having a motto for the Parks initiative would be helpful. Plans were discussed about possible dropoff box locations for paper surveys – ideas included the Senior Center, the Library, and perhaps the Visitor Center. Plans need to be made for a kickoff, including a press release and an op-ed.

The issue of park hours was discussed. The City Manager will ask Chief Spaulding to come to the next Parks Committee meeting to give his views on the 24-hour operation question.

A list of possible focus groups compiled by the City Manager was discussed, and additions made (see attached). Focus groups will be finalized at the next Parks meeting.

A motion to adjourn was made by Councilman Telehany, seconded by Councilman Muccini, and was unanimous. Committee adjourned at 2:25 pm.