



## Office Supplies

The City of Corning is committed to buying office supplies made from recycled content. Purchasing products with post-consumer recycled content creates demand for recyclables and reduces demand for raw materials.

Some of the office supplies the City purchases with recycled content depending on prices, quality, and availability are:

Copy Paper	Note Pads
Clear Tape	Folders
Envelopes	Paperclips
Pens	Clipboards
Calculator Tape	Storage Boxes
Tent Cards	Card Stock

These products generally contain 50% - 100% post-consumer recycled content. They are becoming more available from major office supply retailers, and the search function on websites selling office supplies can often search for recycled products.